



Shirdi Sai Mandir of Capital District

892 New Loudon Rd, Latham NY 12110

Ph: (518)303-3724 Email: info@ssmcd.org web: www.ssmcd.org

Tax ID: 46-5277903

"Job Opening Advertisement for a Hindu Priest"

Advertisement Posting Date: August 1st, 2016

Application Closing Date: August 31st, 2016 or until position is filled

Shirdi Sai Mandir of Capital District (SSMCD), USA invites applications for the position of a **Hindu Priest** for Sri Saibaba Mandir to perform daily poojas (rituals) at the Shirdi Sai Mandir (Temple) and at the devotees' residences as required. Applications are accepted from interested priests only.

SSMCD is a non-profit religious organization established towards the primary goal of building Sri Saibaba temple in the Albany, NY area to promote the Sri Shirdi Saibaba's teachings - universal message of love, truth, non-violence, righteousness, peace and service (Seva), and worship Sri Sainath and other Hindu deities. Presently the temple premise is about 4500 sqft, with one full time priest providing services at the temple and devotees homes as requested

Job Description:

1. Priest is required to perform all four Baba Aarti's and other daily activities.
2. To meet temple community's devotional and spiritual needs, the priest is required to perform Hindu Vedic rituals / ceremonies and other priestly duties as approved by the management, at the temple and other places as determined by the SSMCD (Example: Other temples, devotees' residences, businesses).
3. Priest is required to prepare bhog (food offering) to Sri Sainatha when volunteers are not available.
4. Priest is required to perform other administrative duties as assigned.
5. The job performance, personal conduct and life style should comply with accepted Hindu customs and traditions.
6. Be able to perform the list of duties as prescribed.

Qualification & Experience Requirements:

Required Professional Qualifications

1. Served as resident or consulting priest in Hindu Temples either in India, US or abroad for a minimum of Three (3) years. Work experience in temples in USA is preferred.
2. Shall have unconditional faith and respect to Shirdi Sai Baba and Hindu customs and traditions.
3. Shall be well-versed in Aagamic traditions
4. Shall be knowledgeable in and willing to perform Vaidika Panchadasa Karmas.



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5. Shall be able to independently conduct daily rituals and special event rituals in Shirdi Sai Mandir and devotee's residences.
6. Knowledge in Sanskrit Language and ability to teach Veda mantras, stotras /slokas and their meanings to the devotees when required.
7. Broader understanding of traditional Hindu rituals and festivals in various regions of India is required. Understanding of Sanatana Dharma – Vedas and Upanishads, Itihasas, Puranas, Srimad Bhagavatgita is required.

Required Soft Skill Qualifications:

1. Demonstrated ability of inspiring cross section of community in spiritual activities, and work amicably with temple management.
2. Demonstrated ability of having good interpersonal skills.
3. Demonstrated oral and written communication skills.
4. Communication with devotees in spoken English, Hindi, Telugu and other regional languages of India.

Desirable Professional Qualifications:

1. Certification in Agama Pravesa and Archaka Pravesa by any Indian Government agencies or any famous Hindu (India) Religious Organizations is highly preferred.
2. Ability to Sing Baba Aarti's, lead Bhajans, chant Stotras (beyond panchadasa karma hymns), and group spiritual activities is desirable.
3. Collegiate education with an undergraduate degree is desirable.
4. Multiple years of experience in organizing major festivals or celebrations (homas, vratams, pratisthas, spiritual lectures, satsungs) would be considered as an added qualification.

Desirable Soft Skill Qualifications:

1. Willingness to adapt to the needs of the devotees living in USA and USA Shirdi Sai Baba temple procedures is preferred.
2. Converse in other Indian languages apart from their native language is certainly a plus.
3. Knowledge in computer software applications (word, excel, email, etc.)
4. Ability to drive car.

Other:

1. Candidate shall be willing to relocate to Albany NY area within a reasonable amount of time after offer and signing the employment contract.



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2. Married applicants should be able to live by themselves during the probationary period. No US immigration processing for family members shall be assumed during the probationary period.
 3. R1-Visa holders, US Permanent Residents (Green card), and US Citizens are preferred. However, SSMCD is willing to sponsor for R1 visa for the selected candidate.

Work Contract: Initial contract may be for 2 years **with a probationary period of first six months** of employment. Priest shall be willing to enter into a Service Contract (with or without bond); Contract renewal is possible upon successful completion of initial contract.

Salary and Benefits are determined based on the candidate's qualifications and experience.

Applications will be accepted until position is filled. However, applications received on or before 5 pm (Albany, NY Local time) August 31st, 2016 will be considered first:

If you are interested in being considered for this position, you will need to submit the following information:

1. A cover letter which identifies how your training, experience, and/or coursework qualify you for this position.
2. A detailed resume, describing your education, training and experience.
3. A copy of your transcripts / certificates and all relevant information that support your candidacy;

The set of information may include,

Transcripts / certificates, salary & benefits requirements, current Passport copy (showing name, validation date, date of birth, etc.), current visa papers; Electronic version of chanting and sample pooja performances in DVD/VCD/CD format; pictures showing that candidate performing major events;

4. Recommendation Letters: At least three (2) letters of recommendation are required. All recommendation letters shall be directly mailed to the address given below.

All items mentioned above should reach the below address either electronically (preferred) or by postal mail on or before 5:00 pm (Albany, NY Local Time) August 31st, 2016 for potential consideration for this position.

For further information or if you have any questions regarding this position or how to submit the information:

Contact: info@ssmcd.org / www.ssmcd.org ; 518-313-7048 / 518-303-3SAI

Please submit the application material via email to info@ssmcd.org and / or Mail to:



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Communication of this Priest Vacancy Advertisement Process:

1. Post this advertisement at the temple and SSMCD website until position is filled
2. Communicate through email to all members & temple community.
3. Make special announcement at temple events
4. Publish in Indian News Papers (distributed in USA)

Selection Process:

Interview panel will screen all the applicants and select a pool of highly qualified candidates to interview them. Each Interview may be in person or over the phone. If needed, some interviews may be conducted at the temple in Albany NY. Interview panel reserves rights to contact the references. SSMCD reserves rights to run a background check on any applicant. Selected candidate(s) will be offered a salary plus benefit package and required to enter into the contract agreement with SSMCD.

If you require a special accommodation during the interview process, please call or email us to discuss the needs.

Om Shanti Shanti Shanti